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27 April 1963  
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MEMORANDUM FOR: Chief, Budget and Finance Branch, ADW  
Chief, Services Branch, ADW  
Asst. Director for Special Operations (Communications) ✓  
SUBJECT: Teletype Circuit

1. Confirming verbal arrangements already made, a teletype circuit will be installed connecting CIA with the intelligence agencies of Army, Navy, Air Forces, and State to provide 24-hour transmission service for important and urgent messages.

2. Location of machines and operational procedures in connection therewith are being handled by conference between representatives of each of the agencies indicated. A communications expert from the Office of Special Operations and an operational representative of the Assistant Director for Reports and Estimates have been designated to represent CIA in making final arrangements for the installation and operation of this circuit.

3. It is expected that initially the CIA machine will be located in the Signal Center as an interim measure only. As soon as the Assistant Director for Reports and Estimates can provide staff duty officers who can operate the teletype machine the CIA machine for this circuit will be moved to the staff duty officer's room in the Office of Reports and Estimates.

4. The Director has approved the assumption by CIA of initial installation cost of the entire circuit and monthly rental charges for the entire circuit thereafter. It has been estimated that the installation charge will be approximately \$175, and monthly rental charges approximately \$100 for all five machines. Each agency will be charged with its own maintenance and with furnishing its own operating personnel.

5. It is not intended that this circuit take the place of any normal dissemination procedures. Any messages transmitted over these machines will also be included in the normal deliveries and dissemination of intelligence material.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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Executive for  
Administration and Management

Copies to:

Asst Dir for Reports and Estimates  
Asst Dir for Coll. and Dissemination

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